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28 July 1966

25X1A

MEMORANDUM FOR: Director of Central Intelligence

THROUGH : Executive Director-Comptroller

SUBJECT : Planning for Expansion of Langley Headquarters Site

REFERENCE : Memo dtd 5 Aug 65, Same Subj., Approved by  
DDCI on 6 Aug 65

1. This memorandum contains recommendations for your approval; such recommendations are contained in paragraph 5.
2. In the reference you approved an in-house study to determine future Agency space requirements which could be used as the basis for consideration in seeking Presidential, Congressional and Bureau of the Budget approvals for site survey work and architectural plans. The first phase of this study involving computation of space requirements for the 1975-80 period and an analysis of organizational space groupings has been completed.
3. Our computations show a net requirement of \_\_\_\_\_ square feet  
25X9 based on \_\_\_\_\_ departmental personnel. This is a personnel increase of just under 2 percent per year which conforms to our experience during the past 10 years. The present Headquarters building plus the Printing Services Building under construction will provide \_\_\_\_\_ square feet of net space so that construction of an additional \_\_\_\_\_ square feet and some expansion of the heating plant, cafeteria and parking areas will be required to house properly all departmental activities at Langley. At such time all other departmental space will be released except for NPIC and a few other minor activities which are inappropriate for assignment to Langley.
4. Our planning has been based on an analysis and grouping of Agency elements according to functional relationships and types of space required. On the attachment are shown four alternative combinations for the occupancy of the existing Headquarters building in the 1975-80 period. Selection of the elements for eventual occupancy of the Headquarters building determines the remaining functions to be housed elsewhere and provides the basis for more detailed planning, feasibility studies and development

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of specific proposals for the number, type configuration and location of the additional building(s) in the Langley area. Likewise, the detailed cost estimates and other data needed can then be prepared for presentation to appropriate officials to secure the necessary approvals when the timing and atmosphere is correct for such action.

5. Recommend approval of:

- a. The four alternatives for occupancy of the Headquarters building as shown on the attachment, as the basis for further planning, and,
- b. Additional planning and feasibility studies for additional building(s) in the Langley area containing approximately \_\_\_\_\_ square feet of net space including detailed cost estimates that may be needed in seeking Bureau of the Budget and Congressional approval.

R. L. Bannerman  
Deputy Director  
for Support

CONCUR:

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L. K. White  
Executive Director-Comptroller

\_\_\_\_\_ Date

The recommendations contained in paragraph 5 are approved.

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Richard M. Helms  
Director of Central Intelligence

\_\_\_\_\_ Date